



DEPARTMENT OF VETERANS AFFAIRS
Washington DC 20420

Via Email: 55362698@requests.muckrock.com

Mr. Jasper Craven
MuckRock News
DEPT MR 68679
411A Highland Avenue
Somerville, MA 02114-2516

MAR 08 2019

Dear Mr. Craven:

This letter is to acknowledge your February 8, 2019, Freedom of Information Act (FOIA) request to the Department of Veterans Affairs (VA) in which you are requesting:

"Any and all requests for travel made from Jeff Miller, then the chairman of the House Veterans Affairs Committee, between 2009 and 2014."

The FOIA Service received your request on February 11, 2019, and assigned it FOIA tracking number **19-04465-F**. Please refer to this number when communicating with the VA about this request.

Before the VA can process your request, we need additional clarification. Are you asking for Jeff Miller's travel requests for himself as the Chairman, House Veterans Affairs Committee, or, are you requesting travel requests that Mr. Miller may have made to the VA for VA Officials to travel? Please provide any specific VA office(s) in which you are interested in having a search conducted (i.e. Office of Congressional and Legislative Affairs)

According to our regulations, a request for records "must contain a reasonable description of the records desired so that it may be located with relative ease." Per 38 CFR, 1.554(d), the requester's description of the records sought needs to describe such records in enough detail to allow VA FOIA Officers to locate them with a "reasonable amount of effort." To the extent possible, the requester should include specific information about each record sought, such as the date, title or name, author, recipient and subject matter. Wide ranging requests that lack specificity or contain descriptions of very general subject matters with no description of specific records may be considered "not reasonably described."

To ensure that VA conducts a thorough and efficient records search, please provide the requested information.

Please contact us within 30 calendar days of the date of this communication or we will conclude that you are no longer interested in pursuing this request and will administratively close our files. Your request is being "tolled" until we receive your response to our request for clarification.

Mr. Jasper Craven
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We appreciate your interest in the VA. If you have any further questions concerning this letter, do not hesitate in contacting Ms. Diane Cooke of my staff at (202) 632-7419.

Sincerely,

for  III

Ms. Doloras Johnson
Director, VACO FOIA Service
Quality, Performance, and Risk (QPR)
Office of Information and Technology (OIT)